



How to pay for approved (Payment Needed) applications

1. Select Payment Needed
2. Highlight desired application
3. Open Dropdown box
4. Select Make Payment

The screenshot shows the 'Application Queue' interface. At the top, there are navigation tabs: Application, My Queue, My Vehicles, My Reports, My Admin, Help, and Logoff. The user is logged in as EDWARD LALOR. Below the navigation is a search section with fields for 'App No.', 'Type', and 'From' (with date pickers for 11/12/2020 and 11/13/2020). A 'Search' button is present. Below the search is a table with columns: App No., Permit ID, Permit Type, Submitted Date, Last Update Date, Status, Comments, Attach, Start Date, End Date, Truck License, and True Stat. The table contains one row with App No. 10023, Permit ID, Permit Type AA-Miscellaneous Equipment/Machinery/Materials, Submitted Date 11/13/2020 8:58:07 AM, Last Update Date 11/13/2020 8:59:23 AM, and Status Payment Needed. Below the table is a pagination bar showing 10 items per page and 1 - 1 of 1 items. At the bottom, there is an 'Application Summary' section with a 'Make Payment' button highlighted in blue. Other buttons include Copy, Open, Actions, Amend, Extend, View Application, Print Permit, Route Check, and Renew. A red arrow points to the 'Make Payment' button.

11/13/2020